

This is the list of staff along with their contact details. If you have any questions regarding any of the services that we offer please contact reception by dialling '01' for Bourne House or '02' for Southbridge House from any internal telephone.

● **Bourne House** ● **Southbridge House** ● **Rathbone House** ● **Rathbone Square:**

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|------------------------------|---------------|
| Whyteleafe: Telephone | 01883 621 000 |
| Facsimile | 01883 621 010 |
| Croydon: Telephone | 0208 240 4444 |
| Facsimile | 0208 240 4440 |

● **Management Team:**

| | | |
|----------------|--------------------|--------------------------------|
| Neil Fleming | Facilities Manager | 01883 621 000 or 07939 113 818 |
| Gemma Leader | Sales Director | 0208 240 4444 ext 3010 |
| David McErlain | Principal | 01883 621 000 ext 3010 |
| Ian Peadon | Director | 01883 621 000 ext 3009 |

● **Reception Team:**

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|---------------|--------------------------------|
| Lucy Bishop | Reception |
| Gail Byrne | Reception |
| Deborah Hayle | Reception |
| Nicola Moore | Centre Manager, Reception |
| Jacqui Murley | Reception |
| Kim Paice | Reception |
| Angela Peed | Centre Manager, Administration |
| Lisa Potter | Reception |

● **Facilities Team:**

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|---------------|--|
| Roy Carter | Facilities - Southbridge House 07809 591 623 |
| Mark Cavanagh | Facilities - Bourne House 07850 433 743 |
| Lisa Lyons | Facilities - 07859 135 753 |

● **Chauffeur Service:**

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| Dean Charman | Book via Reception |
| Between 8-9am and 5.30-6pm | 0208 240 4445 or '02' internally |

● **Café Team:**

June Bateman, Lisa Conway, Margaret Rolfe and Sharon Tween

● **Emergency Numbers:**

Bourne House

| | |
|---------------|---------------|
| Mark Cavanagh | 07850 433 743 |
| Neil Fleming | 07939 113 818 |

Southbridge House, Rathbone House, Rathbone Square

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|--------------|---------------|
| Roy Carter | 07809 591 623 |
| Neil Fleming | 07939 113 818 |