

This is the list of staff along with their contact details. If you have any questions regarding any of the services that we offer please contact reception by dialling 01 for Bourne House or 02 for Southbridge House from any internal telephone.

● **Bourne House** ● **Southbridge House** ● **Rathbone House** ● **Rathbone Square:**

<b>Whyteleafe:</b> Telephone	01883 621 000
Facsimile	01883 621 010
<b>Croydon:</b> Telephone	0208 240 4444
Facsimile	0208 240 4440

● **Management Team:**

Neil Fleming	Facilities Manager	01883 621 000 or 07939 113 818
Gemma Leader	Sales Director	0208 240 4444 ext 3010
David McErlain	Principal	01883 621 000 ext 3010
Ian Peadon	Director	01883 621 000 ext 3009

● **Reception Team:**

Valerie Armstrong	Reception
Karen Butler	Reception
Deborah Hayle	Reception
Nicola Moore	Centre Manager, Reception
Jacqui Murley	Reception
Kim Paice	Reception
Angela Peed	Centre Manager, Administration
Emma Wallder	Reception
Amanda Carr	Reception

● **Facilities Team:**

Roy Carter	Facilities - Southbridge House 07809 591 623
Mark Cavanagh	Facilities - Bourne House 07850 433 743
Lisa Lyons	Facilities - 07859 135 753

● **Chauffeur Service:**

Dean Charman	Book via Reception
Between 8-9am and 5.30-6pm	0208 240 4445 or 02 Internally

● **Café Team:**

June Bateman, Lisa Conway, Margaret Rolfe and Lorraine Creasy

● **Emergency Numbers:**

**Bourne House**

Mark Cavanagh	07850 433 743
Neil Fleming	07939 113 818

**Southbridge House, Rathbone House, Rathbone Square**

Roy Carter	07809 591 623
Neil Fleming	07939 113 818