

# Bourne House Licence Fees

Office No	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
No. 1	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 2	8	475	1	36+	5 parking Spaces
		550	0	12+	8 Desks
		645	0	3+	8 Chairs 2 Lockers
No. 3	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 4	12	475	1	36+	6 Parking Spaces
		550	0	12+	12 Desks
		645	0	3+	12 Chairs 3 Lockers
No. 4	11	475	1	36+	6 parking Spaces
		550	0	12+	11 Desks
		645	0	3+	11 Chairs 3 Lockers
No. 6	10	475	1	36+	5 Parking Spaces
		550	0	12+	10 Desks
		645	0	3+	10 Chairs 2 Lockers
No. 7	5	515	1	36+	3 Parking Spaces
		590	0	12+	5 Desks
		680	0	3+	5 Chairs 1 Locker
No. 8	5	515	1	36+	3 Parking Spaces
		590	0	12+	5 Desks
		680	0	3+	5 Chairs 1 Locker
No. 9	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 10	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 11	10	475	1	36+	5 Parking Spaces
		550	0	12+	10 Desks
		645	0	3+	10 Chairs 2 Lockers
No. 12	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 13	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 14	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 15	5	515	1	36+	3 parking Spaces
		590	0	12+	5 Desks
		680	0	3+	5 Chairs 1 Locker
No. 16	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet

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Office No	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
No. 17	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 1 Locker
No. 18	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 19	10	475	1	36+	5 Parking Spaces
		550	0	12+	10 Desks
		645	0	3+	10 Chairs 2 Lockers
No. 20	20	475	1	36+	10 Parking Spaces
		550	0	12+	20 Desks
		645	0	3+	20 Chairs 3 Lockers
No. 21	11	475	1	36+	5 Parking Spaces
		550	0	12+	11 Desks
		645	0	3+	11 Chairs 3 Lockers
No. 22	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 23	8	475	1	36+	4 Parking Spaces
		550	0	12+	8 Desks
		645	0	3+	8 Chairs 2 Lockers
No. 24	12	475	1	36+	6 Parking Spaces
		550	0	12+	12 Desks
		645	0	3+	12 Chairs 3 Lockers
No. 25	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 26	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 27	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 28	12	475	1	36+	6 Parking Spaces
		550	0	12+	12 Desks
		645	0	3+	12 Chairs 3 Lockers
No. 29	12	475	1	36+	6 Parking Spaces
		550	0	12+	12 Desks
		645	0	3+	12 Chairs 3 Lockers
No. 30	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 31	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 32	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers

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Office No	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
No. 33	14	475	1	36+	7 Parking Spaces
		550	0	12+	14 Desks
		645	0	3+	14 Chairs 3 Lockers
No. 34	20	475	1	36+	10 Parking Spaces
		550	0	12+	20 Desks
		645	0	3+	20 Chairs 3 Lockers
No. 35	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 36	5	515	1	36+	3 Parking Spaces
		590	0	12+	5 Desks
		680	0	3+	5 Chairs 1 Locker
No. 37	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 38	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 39A	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 39B	5	515	1	36+	3 Parking Spaces
		590	0	12+	5 Desks
		680	0	3+	5 Chairs 1 Locker
No. 39C	5	515	1	36+	3 Parking Spaces
		590	0	12+	5 Desks
		680	0	3+	5 Chairs 1 Locker
No. 40A	13	475	1	36+	7 Parking Spaces
		550	0	12+	13 Desks
		645	0	3+	13 Chairs 3 Lockers
No. 40B	3	515	1	36+	2 Parking Space
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 41	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers
No. 42A	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 42B	3	515	1	36+	1 Parking Space
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet
No. 43	12	475	1	36+	6 Parking Spaces
		550	0	12+	12 Desks
		645	0	3+	12 Chairs 3 Lockers
No. 44	3	515	1	36+	2 Parking Spaces
		590	0	12+	3 Desks
		680	0	3+	3 Chairs 1 Filing Cabinet

# Bourne House Licence Fees

Office No	No of Workstations	Licence Fee Per Month Per Workstation	No of Free Months	Licence Period Months	Office Contents Included
No. 45	11	475	1	36+	5 Parking Spaces
		550	0	12+	11 Desks
		645	0	3+	11 Chairs 3 Lockers
No.46	7	475	1	36+	4 Parking Spaces
		550	0	12+	7 Desks
		645	0	3+	7 Chairs 2 Lockers

## Storage Facilities

Storage Cage Area nos.	Area (Cubic ft) Approx	Per Month £	Storage Cage Area nos.	Area (Cubic ft) Approx	Per Month £	Storage Cage Area nos.	Area (Cubic ft) Approx	Per Month £
Basement			1st Floor			Ground Floor		
1	261	£ 135.00	10	93.5	£ 75.00	19	31.8	£ 35.00
2	261	£ 135.00	11	93.5	£ 75.00	20	26.5	£ 30.00
3	261	£ 135.00	12	93.5	£ 75.00			
4	261	£ 135.00	13	93.5	£ 75.00			
5	270	£ 135.00	14	93.5	£ 75.00			
6	288	£ 140.00	15	93.5	£ 75.00			
7	288	£ 140.00	16	93.5	£ 75.00			
8	288	£ 145.00	17	93.5	£ 75.00			
9	288	£ 145.00	18	93.5	£ 75.00			

## Licence Fees General Notes

### GENERAL

- i Free months only available for new arrivals or additional space and subject to specific conditions.
- ii Prices exclude VAT and are net of a 10% Settlement Discount, subject to the Account being settled on or before the 1st day of each Quarterly period.
- iii Monthly Workstation Licence fees are payable quarterly in advance.
- iv Full details of comparable market rate figures available on request.

### LICENCE FEE INCLUDES

The Licence Fee is inclusive of rates, building maintenance and insurance, cafe and toilet facilities, heating and cooling, lighting and cleaning of the Premises and the common areas, parking (where applicable), incoming and outgoing telephone call charges (subject to the Company's fair usage policy listed in our Additional Services price list), 8mb broadband data circuit (standard commercial service), 1 direct dial telephone number and 1 remote extension phone. During the usual business hours of 9.00am to 5.00pm Monday to Friday (excluding bank holidays) we shall provide you with reception, switchboard and post sorting services and (subject to availability) conference room facilities for up to 1.5 hours per workstation per month.